



**PARKS & PARKWAY
ADVISORY BOARD**

Dan Keys
Lynn Fischer
Barbara Kuhl
Yessenia Gonzalez
Randy Wagoner

NOTICE

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

**MEETING MINUTES
PARKS & PARKWAY ADVISORY BOARD**

640 NE 114th Street, Biscayne Park, FL

Thursday, January 17, 2019 at 7:00PM

A. CALL TO ORDER AND ROLL CALL

In attendance - Barbara Kuhl, Dan Keys, Lynn Fischer and Randy Wagoner. Absent, Yessenia Gonzalez (prior notice given).

Staff – David Hernandez

B. AGENDA ADDITIONS AND DELETIONS –

C. PUBLIC COMMENT – as reported below.

D. APPROVAL OF MINUTES:

- a. Minutes – The minutes of November 15, 2018, November 26, 2018 and December 6, 2018, were approved unanimously.

E. OLD BUSINESS –

1. David Hernandez advised that median edging activities had been reviewed with the staff. He determined that staff had been edging, but that they had not been edging back far enough. This was corrected for new work. Board members remarked that they had seen some of the new work and advised that that is what had been spoken of at earlier meetings. The evidence of the extensive removal of old grass and soil from the edge of pavement was a great improvement.
2. Mr. Hernandez advised that he had reviewed the locations previously identified for the four new entrance signs. He said that if placed in the typical locations directly at the intersections, that there would be sight line issues. He mentioned the median of 8th Avenue and Griffing Blvd. as a possible alternate location for a sign. Mr. Keys suggested that the 121 Street sign locations could be set further South of the intersections in a way that would not present sight line issues. Mr. Hernandez advised that he would evaluate this for feasibility. **The Board discussed the 8th avenue median at Griffing Blvd. as an alternate location to the 11th Ave and 121 Street site. A motion was made, seconded and passed unanimously to recommend that change to the Commission as well as the 11th Ct., 9 Ave and 7th Ave (all at 121 St.) locations previously discussed.**
3. Mr. Hernandez advised that he was getting quotes for the removal of Australian Pines. He specifically requested quotes for the removal of just one at a time and for the entire identified group of 12 pines. Mr. Keys again suggested that quotes be solicited from demolition companies and or firms who had large equipment that could be used



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more efficiently for this type of work (for instance those with cranes and large grappling machinery).

The PW crews were also continuing trimming to clear signs and low hanging limbs over the right of way, in house. Eighth Avenue was specifically mentioned.

4. RE: "Policy/Ordinance development prohibiting debris deposition in medians after hurricanes.", Mr. Hernandez advised that he would discuss this with Mr. Manners to see how and if he wanted to move forward with developing a policy prior to the next hurricane. It was mentioned that this might help to ensure that less damage is done to any improvements that are made to the medians in the future.
5. Mr. Hernandez advised that he had not been able to get in touch with Kevin Hardy with Ball Park Maintenance so as to discuss the strategy for moving forward with maintenance/renovation plans for the athletic field for FY2018-19.
6. Re - 6th Ave bridge landscaping. The deterioration of the golden creeper ground cover was discussed as likely due to a chewing caterpillar. Staff would investigate remedies. Mr. Hernandez advised that mulch had been ordered and it was clarified that this meant tree trimming mulch that could be gotten for free from tree trimmers (specifically appropriate for this location as it was to be used primarily in the back area of the planting).
7. The issue of conflicting tree Locations was explained to Mr. Hernandez. He was advised that there was a plan for resolution of co-located trees produced many years ago and that it was available in the office files. Also, Cesar Hernandez was aware of the issue and had been working on it.
8. Re – Restoration of 6th Ave Irrigation and Landscaping. Mr. Hernandez advised that the issue with the faulty wiring for the valves had been resolved with the installation of individual battery-operated timers at each valve location. The need to schedule the replacement of batteries was mentioned and David advised that he had already set up a reminder on his calendar. Mr. Keys mentioned that fact that watering under normal circumstances was not necessary more than twice per week if that frequently. Previously, the timers were set to water daily and the water bills were excessive. The timers would need to be adjusted if and when any new landscaping was planted.

Mr. Keys mentioned that there was a budget for the replacement of green island ficus and for the replanting of the ends of the islands with a plant with more colorful foliage or flowers. Removal of the existing island end plants that for the most part were in bad shape, and the weeding and soil development of the planting area for the island ends was a necessary first step.

Lastly, the Board suggested that the Village aggressively pursue insurance coverage from those who cause damage to the median



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plants during car accidents. David advised that he was already working on this. The Village should recover its estimated costs including labor and materials regardless of whether it actually replaces the plant material.

9. Re - Seating Garden on East side of Village Hall. Bick paver fundraiser. The Board again reiterated that it had made the following recommendation: **"The Parks and Parkways Board recommends that the Village hire a Landscape Architect to produce a design and provide construction documents for development at the Log Cabin that considers and resolves all issues with parking and access to those spaces, all handicap access issues, lighting, irrigation and all walkways, and which provides for a seating courtyard and consideration of the location for existing and future outdoor sculpture. Said development would resolve any code issues while facilitating the integrity of the historic nature of the Log Cabin site and the Brick Paver fund raising project."**
10. Re: Landscaping of Village Hall grounds and related issues including the uses of such spaces. Mr. Hernandez advised that he would speak with the Manager as to advice on the scope of and desire for the project moving forward. This would include a staff determination on the permissibility of use of the Drain Field area for light activities not involving vehicular traffic.

David advised that the 114 St. median grass was being monitored and treated as needed for chinch bugs.

11. It was reported that all of the proposed entrance landscaping had been completed including irrigation system modification and mulching.
12. Re – "Discussion of the original landscape design intent of the landscapes installed in the Village as related to their ongoing maintenance. Village Log Cabin, Village entrance signs, 6th Avenue Median, 6th Avenue Bridge. Trimming style (formal or informal, weeds vs. intended plants, process for determining appropriate adjustments to the landscapes as time goes by.)" The Board explained that the landscapes installed in the past several years had a specific design intent that needed to be developed and maintained (and modified if necessary). Keeping the plant material below sign lettering and the maintenance of the informal nature of the landscaping was discussed as specifics. Mr. Keys advised that this had been largely resolved previously, but that constant monitoring was necessary.
13. David advised that he would need to have a conversation with Mr. Manners regarding the Boards previous motion recommending to the Commission that the following studies be undertaken by the Administration in support of forward planning for new landscape development in the medians.
 - a) Irrigation system feasibility study.
 - b) Curbing feasibility study.
 - c) Ongoing maintenance feasibility study



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F. NEW BUSINESS -

1. Discussion was deferred regarding possible lighting projects for these locations. The Six Avenue Bridge Landscaping and behind Main Village Entrance Sign.
2. David Hernandez advised that the best way to communicate issues to him would be via E-mail so that he had a record of what to follow up on.
3. The Board asked David his intentions regarding the installation of the trees budgeted for this year. After discussion, it was decided that the Village had the equipment and expertise to install reasonably sized trees and therefore David advised that the Village would be installing the needed trees in house. The Board concurred.
The Board discussed ways it could recommend where and what to plant in various locations. Mr. Keys suggested that Board members individually survey the Village medians and compile a list of tree planting spaces and recommendations for each location if they could develop one. These individual lists could then be correlated at a meeting and if necessary, a field meeting could be arranged to verify the final list. There was not full agreement with this plan, but each member was free to survey as suggested and bring back information for consideration.
4. Discussion of a Permaculture Park was tabled.

G. NEXT MEETING AND ADJOURNMENT –

Thursday, February 21, 2019 at 7 P.M. was the scheduled date of the next meeting – at Village Hall.

The meeting adjourned.

Minutes approved on _____

By: _____
Dan Keys, Chair